



## **CUSMA CERTIFICATE OF ORIGIN INSTRUCTIONS**

For purposes of obtaining preferential tariff treatment, this document must be completed legibly and in full, and be in the possession of the importer at the time the declaration is made. This document may be completed by the importer, exporter or producer.

**FIELD 1** - Provide the exporter's name, address including country, e-mail address, and telephone number. This information is not required if the producer is completing the certification of origin and does not know the identity of the exporter.

**FIELD 2** - Include the blanket period, if the certification covers multiple shipments of identical goods for a specified period of up to 12 months as set out in article 5.2 (Claims for Preferential Treatment).

**FIELD 3** - Provide the producer's name, address including country, e-mail address, and telephone number, if different from the certifier or exporter or, if there are multiple producers, state "various" or provide a list of producers. A person that wishes for this information to remain confidential may state "Available upon request by the importing authorities". The address of a producer shall be the place of production of the goods.

**FIELD 4** - Provide, if known, the importer's name, address, e-mail address, and telephone number.

**FIELD 5** - Provide a full description of each good. The description should be sufficient to relate it to the invoice description and to the Harmonized System (HS) description of the good. If the certification covers a single shipment of a good, include the invoice number as shown on the commercial invoice. If not known, indicate another unique reference number, such as the shipping order number.

**FIELD 6** - For each good described in Field 5, identify the HS Classification to the 6 - digit level.

**FIELD 7** - For each field described in field 5, state which Origin Criteria (A through D) is applicable. The rules of origin are contained in Article 4.2. Note: In order to be entitled to preferential tariff treatment, each good must meet at least one of the criteria below.

A: Wholly obtained or produced entirely in the territory of one or more of the parties, as defined in Article 4.3 (Wholly Obtained or Produced Goods)

B: Produced entirely in the territory of one or more of the parties using non-originating materials provided the good satisfies all applicable requirements of Annex 4-B (Product-Specific Rules of Origin)

C: Produced entirely in the territory of one or more of the Parties exclusively from originating materials

D: "Except for a good provided for in Chapter 61 to 63 of the Harmonized System: 1) produced entirely in the territory of one or more of the parties; 2) one or more of the non-originating materials provided for as parts under the Harmonized System used in the production of the good cannot satisfy the requirements set out in Annex 4-B (Product-Specific Rules of Origin) because both the good and its materials are classified in the same subheading that is not subdivided into subheadings or, the good was imported into the territory of a party in an unassembled or a disassembled form but was classified as an assembled good pursuant to rule 2(a) of the general Rules of Interpretation of the Harmonized System; and (iii) the regional value content of the good, determined in accordance with Article 4.5 (Regional Value Content), is not less than 60 percent if the transaction value method is used, or not less than 50 percent if the net cost method is used"

**FIELD 8** – Name of the producer of that good

**FIELD 9** – Net cost of that good

**FIELD 10** - Identify the country of origin of the good (CA, US, MX)

**FIELD 11** - The certification must be signed and dated by the certifier, and relevant contact information provided.

Contact us at [info@mantoria.com](mailto:info@mantoria.com). Find more resources at [www.mantoria.com](http://www.mantoria.com).